

**WOOTTON PARISH COUNCIL**  
**Meeting on Monday 9<sup>th</sup> January 2017**  
**at 7.30pm**  
**Village Hall**

**MINUTES**

**Present**

Cllr P Loftus (Chairman)  
Cllr A Warner  
Cllr J Thomas  
Cllr K Braden  
Cllr S Gabbatiss  
Cllr. B Gubbins  
Cllr. L. Seymour  
District Cllr. C Cottrell-Dormer  
4 members of the public  
J Carlin (Clerk)

The meeting opened at 7.30 pm

1. **Apologies:** County Cllr. I. Hudspeth;
2. **Disclosure of Interest:** there were no disclosure of interests
3. **Approval of Minutes of the Annual Parish Council Meeting of Monday 14<sup>th</sup> November:** The Minutes of 14<sup>th</sup> November 2016 were unanimously approved and signed as a correct record of the meeting.
4. **Matters Arising from the Minutes which are not covered elsewhere:**
  - **Village Seats and Noticeboard:** Cllr. Gubbins had not had a chance to assess over Christmas but will do – Cllr Gubbins.
  - **Meeting 8<sup>th</sup> Dec between town and parish councils and WODC** – Cllr. Warner attended.
  - **Overgrown hedge at Burditch Bank:** OCC have no funds to carry out work as hedge is unregistered. Needs cutting on the road side. Agreed to get an estimate from local contractor – Cllr Warner
  - **Bank Signatories:** Cllr Gabbatiss has completed his paperwork. Clerk and Cllr Braden need to complete additional paperwork
5. **County Council and District Council Matters :** : WODC have backed revised plans or a new devolution deal. The new plan proposes the formation of a combined authority involving Oxfordshire's district councils and County Council. Each council will continue to operate as they do currently but the combined authority, which will include a directly elected mayor, will be responsible for strategic functions, functions such as highways and transport. WODC considers the devolution proposals would take precedence over plans to create a unitary authority. To be considered by the full Council on 18<sup>th</sup> January. WODC is preparing its annual budget for 2017-18 The Council is faced by a number of significant financial pressures with reduction in government funding of in excess of £0.75m and increasing waste and recycling costs of £0.8m. Following five years of council tax freezes, an average council tax increase of £5 per year for residents is proposed. District Cllr. Cottrell Dormer also reminded that there is now an annual charge of £30 for garden waste disposal. Local residents are urged to comment on the budget proposals by completing a short online consultation([www.westoxon.gov.uk/budget](http://www.westoxon.gov.uk/budget))
6. **Proposed Planning**

  
17/3/2017

- **Little Hordley, Wootton, Woodstock:** Blenheim Estates (16/02261/FUL) Conversion, repair and refurbishment of the existing agricultural buildings to create five new dwellings. Provision of both vehicular and pedestrian accesses – **Approve**
- **Greenway House, 73 Castle Road, Wootton** - Mrs Rachel Budge (16/02917/HHD) Relocation of oil tank from side of property to front of property, hidden behind the hedge- **Approve**
- **7 Manor Court, Wootton** - Mr and Mrs Bryant (16/03706/HHD) Proposed loft conversion - **Approve**
- **Parrotts, Church St, Wootton** – Mark Eccles-Williams (16/04053/HHD) (16/04054/LBC) Erection of two single storey extensions to the rear facing east. Reinstate two first windows on the first floor facing West. Including internal alterations. – **under consideration**
- **Wootton Down Farm, Wootton , Woodstock** - 12th Duke and Duchess of Marlborough (16/04163/HHD) (16/04164/LBC) Erection of first floor extension and new external access stair case. Construction of porch and orangery. Alterations to farmhouse and extension of existing boiler room. Remodelling of hard and soft landscape – **under consideration**
- **9 Marriott Close, Wootton** - Mr & Mrs Perisi (17/00032/HHD) Conversion of loft to include front and rear dormers. **This is a property owned by Cottsway Housing but the tenant has obtained prior approval from Cottsway to submit the planning proposal**
- **2 Malthouse, Mill Lane, Wootton** - Mr & Mrs R Lawrence (16/04187/FUL) Erection of dwelling with associated parking -

**There was considerable concern expressed regarding this application and several residents of Mill Lane attended. Cllr Loftus to send objections on behalf of the Parish Council on the grounds of Highways, Landscape and Neighbourliness. Marlene Fisher who lives in Mill Lane and attended the meeting confirmed that Mill Lane is an adopted road which means that the Highway extends from wall to wall , including the grass verge which the applicants propose to use for parking. District Cllr Cottrell-Dormer agreed that he would ensure the application comes to the committee in the event of the planning officer not refusing the application. He welcomed any comments on the above from the public to be sent directly to him – [ccd@rousham.org](mailto:ccd@rousham.org)**

## **7. Financial Matters and Bills to pay**

Parish Council bank balances:

Current (No 1 a/c): £ 6,969.11

Parish Council Project Fund (No 2 a/c): £662.43

Business Reserve a/c: £0.29

Parish Clerk Work: £72.70 Cheque No 000416

HMRC for Clerk's tax: £18.20 Cheque No. 000417

Donation to West Oxon Citizens Advice £50 Cheque No 000418

Donation to Volunteer Link-UP £50 Cheque No 000419

In honarium payments for grass cutting:

J K Benfield £127.50 Cheque No. 000414

L Davis £ 22.50 Cheque No 000415

Donations for repair of church memorial paid to M. Tuely £400 Cheque No 000420





VAT repayment received £314.10 into A/c No 1. £294.10 transferred to A/c No. 2 (£279.40 used to pay VAT for repair of war memorial paid by PC and £14.70 held for Wootton Playing Field Management Committee from Rospa play inspection)

8. **Bartons Bus:** the Our Bus Bartons charity is very keen for Wootton to show its support by allocating an annual payment. The bus comes through Wootton at 9.55 and 12.10 to Woodstock and returns at 10.34 and 12.57. It is thought that about five villagers are regularly using this service. **Cllr. Loftus** to confirm the bus usage before agreeing a financial donation.
9. **School Bus:** Cllr Warner reported a very disappointing blanket dismissal of the Second Appeal on 14<sup>th</sup> December on the grounds of being under the three mile limit. No other considerations were taken into account. Currently all Wootton children have passes until the end of the Summer term and the bus driver has not been told to refuse them. It was agreed that this would be an important topic to discuss when the councillors meet with Robert Courts, MP.
10. **Precept Application from Wootton Parish Council to WODC:** £8,200 has been asked for which is an increase of 2.8%. When this amount has been confirmed the Precept grants to the local Wootton organisations will be agreed.
11. **Meeting with new MP, Robert Courts:** The Parish Council has been invited to meet Robert Courts on Friday 17<sup>th</sup> February at the Killingworth Castle
12. **Pre-planning proposals for land West of Marriott Close, Wootton:** building of 10 market houses on land owned by the Clutterbuck Trust. Access from Marriott Close will utilise an existing access. Currently in discussions with the Council at a pre planning application stage. Any comments from the public are welcomed – [Nhubbard@savills.com](mailto:Nhubbard@savills.com) The Parish Council were in general approval as this would complete the development at Marriott Close. A e-mail in support received from Phil and Jane Parker who would welcome more housing in Wootton, particularly affordable housing for young people and families.
13. **Wall Opposite the School:** this has been noted as being unsafe and dangerous. Agents need to be contacted re. repairs. – **Cllr Loftus** to take photos and contact
14. **Any Other Business:**
  - Cllr. Gabbatiss expressed concern over recent burning of plastics and rubber in the Castle Road area. Invited anyone affected to let him know.

The meeting closed at 8.20 pm

#### Future Meetings:

**Monday 13<sup>th</sup> March 2017 at 7.30 pm**

Monday 8<sup>th</sup> May 2017 – Annual Parish Meeting at 7.00pm

followed by Annual Parish Council Meeting at 7.30pm

Monday 10<sup>th</sup> July 2017 at 7.30pm

Monday 11<sup>th</sup> September 2017 at 7.30 pm

Monday 13<sup>th</sup> November 2017 at 7.30 pm

Jane Carlin (Clerk)

