

WOOTTON PARISH COUNCIL



MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 12 JUNE 2023

Councillors Present: Cllrs J Harwood, F Bates, F Mackinlay, A Molyneux, J Salter, M Eccles-Williams
Members of Public: D-Cllr Tim Sumner, County Councillor Andy Graham, 4 Members of Public

14/24 Apologies and Declarations

- 14.1 Apologies: Cllr M Brown,
- 14.2 No declarations of interest

15/24 Minutes

15.1 Minutes of meeting 15 May 2023 were accepted into record and signed

15.2 Matters arising:

15.2.1 Killingworth footpath & road safety- OCC have confirmed the highway boundary is the edge of the road surface and the hedge is on private land. Chair will be attending a meeting with residents of Glympton Road to hear their views and how they feel the various issues should be taken forward.

15.2.2 Coronation Trees – Cllr Brown & Bates are to work up a plan showing the exact locations for the new trees to be planted in October/November and the recommended species. This will then be open for consultation. Local people will be invited to sponsor one or more trees

15.2.3 Dates of future meetings to be discussed later in the meeting

15.2.4 APM – John Wynne spoke about establishing a Climate Action Group. Residents have now volunteered. Chair has just received a progress report from JW and will circulate to councillors.

16/24 Open forum

16.1 County Councillor:

- Potholes – some now being filled. Contract is due to be renewed in 2 years so higher standards will be demanded
- Woodstock – New parking regime introduced 01/06 – compliance is good so far with people obtaining free ticket from machine. 14 warning notices have been issued and there are noticeably more spaces available. Residents permits and vouchers for the hotels have been introduced. Although the 24 hr parking times will be from midnight instead of noon.
- No 7 Bus Turning- Stagecoach buses are continuing to try to save time by not using the Wootton turn but turning in the centre of Woodstock which is dangerous and disruptive. An independent safety audit was commissioned by OCC – 10 recommendations were made one of which being the turning point must be used by buses.

16.2 District Councillor:

- Attended first meeting at WODC now sitting on Planning, Environment and Licensing Committees.
- Time spent by attending village events to meet residents and introduce himself.
- Cllr Molyneux asked about an email received from Andrew Thompson concerning a draft Statement of Community Consultation which WODC re being consulted on. No information was available. Cllr Molyneux will contact Andrew Thompson direct.

16.3 No comments

17/24 Planning

17.1 21/04046/HHD & 04047/LBC – Manor Farm Chapel Hill appeal – appeal in progress

17.2 22/03280/HHD - Horseshoe House – awaiting decision.

17.3 23/01083/HHD - 4 Dorn View – awaiting decision

17.4 23/00268/HHD - Hollybank – refused. Parish Council did not object to this application

17.5 23/00868/OUT – Killingworth Castle- outline planning. Cllr Bates and Mackinlay will comment

Signed

Date 3 July 2023

17.6 23/01234/LBC & 23/01233/FUL – Ludwell Farm Glympton – awaiting decision. Cllr Bates & Mackinlay will comment

18/24 Botley West Consultation

18.1 Email received listing venues where the developers are proposing public meetings should be held. Wootton village hall is listed and Council agreed this would be appropriate. They also propose that hard copies should be available in Woodstock library, but as this is very small and it was suggested the Museum foyer be used instead.

19/24 WRIN

19.1 Chair reported that he received notice that on 25/05 Ann Day had resigned as the PC nominated Trustee. There will be a second vacancy arising in Autumn so it was agreed to advertise both vacancies now with both appointments ending in Autumn 2027

20/24 Finance

20.1 The payment list was circulated before the meeting – one addition was made, to reimburse the Coronation celebration expenses to the Village Hall as previously agreed. Amount: £266.07. All councillors agreed and list signed by 2 members of Finance Committee

20.2 Audit 2022/23

20.2.1 Certificate of Exemption was presented to Council and signed by Chair and RFO

20.2.2 Bank Reconciliation to 31.03.2023 was reported to Council

20.2.3 Section 1 Annual Governance Statement was submitted to Council and 8 questions answered. This was approved by the council and duly signed by Chair and Clerk.

20.2.4 Section 2 Accounting Statements were checked against the bank reconciliation and approved by the Council and duly signed by the Chair having previously been signed by RFO

20.2.5 Internal auditors report was received. There were only 2 issues highlighted – no paperwork was received from NFU covering the refund of the Burditch Hall Insurance and December wages were omitted from the January payment list. Wages have since been verified with auditor and noted as such.

20.2.6 Clerk has completed the bank mandate to add Cathy Fleet as new Clerk/RFO. Mandate was agreed and signed by current signatories.

21/24 20mph Speed Limit

21.1 This is now in force with thanks to Andy Graham and Geoff Burrell. Although very much welcomed concerns have been raised that some of the signage is covered with foliage and more repeater signs would be helpful. It was also suggested that 20mph wheelie bin stickers should be made available. After some debate on the value of these it was agreed to purchase 30 and make them available through the village shop.

There was also discussion on further road safety features flashing signs, pinch points, chicanes on Castle Road and advance warning signs for the new limit. It was mentioned that Stonesfield had managed to acquire a secondhand flashing sign County Councillor suggested that Wootton PC could attend a meeting of Woodstock Traffic advisory Group where Highways Officers will be available. It was agreed this would be very helpful. Glympton parish has just applied for a 20mph limit so this may help with the B4027.

22/24 Grasscutting Contract

Cllr Bates reported on the depressing situation concerning finding a contractor willing to cut our verges and road side grass. She had contacted Countrywide and the cost for a single basic cut in the village had been quoted at £400 plus VAT. Other companies have also been approached, including those suggested by local residents but are not taking on new contracts. Cllr Bates will approach Countrywide again and see if they will reduce the price for just coming twice this year and will point out playing field is not included in contract as they cut it last year

Signed



Date 3 July 2023

23/24 Next meetings

Due to commitments of new Clerk it was agreed meetings will now take place on 1st Monday in each month except for August when there is no meeting and those Mondays which are Bank Holidays. Therefore the Council will meet next on 3 July at 7.30 in the Village hall, followed by meetings on 04/09, 02/10, 06/11, 04/12.

Signed



Date

3 July 2023

