

WOOTTON PARISH COUNCIL

Meeting on Monday 8th September 2014 at 7.30pm
Village Hall

MINUTES

Present

Cllr. M Tuely (Chairman)
Cllr A Warner
Cllr D Baldwin
Cllr L Seymour
Cllr D Parsons
Cllr T Lang (for part)
J Carlin (Clerk)
4 Members of the Public

1. **Apologies:** Cllr P. Loftus

2. **Disclosure of Interests :** the Chairman opened the meeting at 7.35pm. Cllr. D Baldwin had previously declared an interest re planning application at Wootton Down Farm House as the applicant was indirectly his employer.

3. **Approval of Minutes of the Parish Council Meeting of Monday 21st July 2014**

The Minutes of 21st July were unanimously approved and signed as a correct record of the meeting

4. **Matters arising from the Minutes which are not covered elsewhere:**

- **Renewal of Flower Boxes at entrance to Milford Place:** Cllr A Warner presented an alternative source. Mrs J Thomas, who looks after the maintenance and planting of the boxes, expressed a preference for the original quote from CJ Day as the boxes are fully lined with marine ply, clad with board and treated – cost £340.00
- **Salt Bag:** Cllr A Warner had sourced two suggested sites at Milford Place for the one free Salt bag. It was decided that the hard standing by the garages would be most suitable. Application has been made for delivery. **Cllr A Warner**
- **Broadband:** Cllr L Seymour reported that work has started with installation (green cabinet in position at corner of Bridge House) and due to be finished in a few weeks. Superfast broadband does not happen automatically for all premises depending on location and users will be contacted by their internet providers.
- **Hardstanding for Football Pitch:** It was hoped to site this behind Burditch Hall but Mr Day, on behalf of the Soorts Club, was certain that there was insufficient space after taking into account the area required for parking during matches. The proposed new area would have been available for anyone in the village and it would have been particularly valuable to the School. **Cllr Tuely** undertook to discuss this with the School authorities.
- **Defibrillator:** Second training session 12th September in Village Hall at 7.30 pm for interested parties. Please contact Charlotte Gibbs 812857 if interested. Only twenty people can train at one time but Charlotte is prepared to hold further sessions if needed.
- **Village Plan:** Cllr A Warner reported that Ian Clarke and Matthew Timms are no longer in the relevant department to arrange a village meeting but he has been advised that new contact

M Tuely
10/9/14

details will be sent. Cllr M Tuely urged that this be carried out before the November Parish Council meeting **Cllr A Warner and Cllr D Parsons**

5. County Council and District Council Matters; (District Cllr C Cottrell-Dormer arrived 8.10pm) Consultation on the emerging West Oxfordshire Local Plan – it was agreed that no comment be made by Wootton Parish Council as it was not affected by current proposals. District Cllr Cottrell-Dormer stated that other communities faced large proposed developments, in particular Tackley (Nethercote Road), Woodstock (Blenheim roundabout). He also raised a possible point of interest for Wootton in the planned development of the garage opposite the Hopcrofts Holt Hotel on the road to Banbury. The garage is set to double in size and the on site shop to be three times as large. Concern was raised whether this would have an impact on Wootton Village Stores. Planning Application No 14/1189/P/FP A letter would be sent to WODC – **Cllr Tuely**

6. Planning

- Conversion of garage to family room/utility and erection first floor extension. 9 Castle Road Wootton – **Granted**
- Conversion of barns and outbuildings to form additional accommodation. Erection of stables and remodelling of landscape, Wootton Down Farmhouse, Wootton. Concern was expressed by a member of the public that all landscaping work was confined inside the boundary and that nothing affected the roadside. **Cllr L Seymour**, who currently holds the plans, gave assurances. **There were no objections.**

7. Financial Matters and Bills to pay:

Annual Audit: Completed and approved for year ended 31 March 2014. Notice of completion to be published on notice board. Two minor errors were noted by the auditors for future reference.

Parish Council bank balances

Current (No 1 a/c): £2,927.27

Parish Council Project Fund (No 2 a/c): £947.33

Business Reserve a/c: £0.07

- **Parish Clerk work:** July/Aug 2014 (£72.72) – Cheque No 000332
- **HMRC for Clerk's tax:** July/Aug 2014 (£18.18) – Cheque No
- **Annual Inspection of play corner:** £85.20 Cheque No 000334
- **Playcorner Work F. J Greatbatch & Son:** £984.00 Cheque No 000335
(PC is holding £1,750.00 reclaimed VAT for Wootton Memorial Playing Field)
- **BDO Annual Audit fee:** £120.00 Cheque No. 000336

8. Chadlington Parish Council: Meeting 8th October 7.30 pm at Chadlington Memorial Hall to discuss possible new site after closure of Dean Pit. District Cllr C Cottrell-Dormer also mentioned possible closure of Ardley site. **Cllr M Tuely** to attend.

9. Openness of Meetings: Any member of the public or press now have the right to use any form of social media to report any public meeting. It was agreed that advance warning would be helpful.

10. Precept Applications: Forms for application of precept grants for 2015 to be sent out. Any local organisation for the benefit of the community can apply and it was felt that it would be good to welcome new applications. The Sports Club was suggested (Sharon Bowerman, 4 Milford Place) and also the Playgroup (**Cllr A Warner or Cllr D Baldwin** to provide details

please). Forms can be obtained from the Clerk (janecarlin2@hotmail.com or tel 01993 813920) and need to be completed and returned before the next Parish Council Meeting on 10th November. An item to this effect has been sent for inclusion in Outreach.

11. Tree swamping Street Light: 45 Castle Road. An enquiry from Dept of Environment and Economy. Cllr D Parsons confirmed this is the responsibility of Cottesway at Witney- **Clerk** to advise

12. Glympton Park Estate Woodlands: A letter has been received and acknowledged re the long term management of the Glympton Park Estate Woodlands.

13. AOB

- **Strip of land at West End Bridge on right:** Who owns it? Joan Thomas kindly contacted Mike Hallam who advised that the land is owned by the County Council. It was formerly the site of the old ford and the seat is a memorial to Darcy Smith who lived nearby. **Cllr Warner** to obtain information from the Land Registry.

County Cllr I Hudspeth called in at the closure of the meeting having been delayed at Tackley Parish Council Meeting. The meeting closed at 8.25pm

Dates of Next Meeting **Monday 10th November 2014 at 7.30 pm**
Monday 12th January 2015 at 7.30 pm
Monday 9th March 2015 at 7.30 pm
Monday 11th May 2015 at 7.30 pm
Monday 13th July 2015 at 7.30 pm
Monday 14th September 2015 at 7.30 pm
Monday 9th November 2015 at 7.30 pm

Jane Carlin (Clerk, Wootton Parish Council)

