

WOOTTON PARISH COUNCIL

Meeting on Monday 10th March 2014 at 7.30pm
Village Hall

MINUTES

Present

Cllr Miles Tuely (Chair)
Cllr Dave Baldwin
Cllr Len Seymour
Cllr Trudie Lang
Cllr Dave Parsons
Cllr Andy Warner
District Co Cllr Charles Cottrell-Dormer
Jane Carlin (Clerk) 5 members of the public

1. Apologies

Cllr Tuely welcomed all and opened the meeting at 7.30 pm. Apologies had been received from County Cllr Ian Hudspeth.

2. Approval of Minutes of the Parish Council Meeting of Monday 13th January 2014

There were no objections.

The Minutes of 13th January were unanimously approved and signed as a correct record of the meeting

3. Matters arising from the Minutes which are not covered elsewhere:

- **Salt Bin at Milford Lane:** Paul Wilson, Highways and Transport, has added request for a larger bin to be provided prior to next winter filling.
- **Flooding in the Meadows:** Wootton Conservation Trust had been invited to report on the current situation re financial help but Mr Fletcher had reported that they are awaiting a response from the Trust for Oxfordshire Environment. He will keep us posted of any progress.
- **Trees:** Highways and Transport Dept have been unable to find the owner of the horse chestnut and have decided to reduce the tree themselves – to be scheduled asap. The dept has also been in contact with Harry St John, Land Agent for Mrs Clutterbuck and advised that dead wood from her trees needs to be removed.
- **Surfacing and Pot Holes:** Work is currently being carried out on the worst pot holes - those in Castle Road not considered bad enough as yet.
- **Parish Walkabout:** Robert Wagstaffe is the new footpath representative. Meeting to be set up with Matthew Timms, local Highways Representative for West Oxon to walk around the parish and address anything the Parish Council is concerned about or is outstanding. **Cllr Tuely** to arrange a suitable date and will e-mail to notify councillors who wish to attend (0845 310 11 11 or highwayenquiries@oxfordshire.gov.uk)



4. **Provision of Public Access Defibrillator:** A local benefactor has donated 24 machines and storage cabinets and Wootton was one of the chosen villages. Dick Tracey from the Central Ambulance Service gave a short demonstration. A site has to be selected and the council pays for the installation and mains electricity (approx £30 per year). The Council were unanimous in acceptance and agreed to have a sub committee to decide the best location for easy public access - **Cllrs Lang, Warner and Seymour**. Once the defibrillator is installed the Ambulance Service will give a two hour awareness session for all public interested.
5. **West Oxon Local Plan:** Cllr Tuely attended and reported on a public meeting on the subject. It was thought advisable, where appropriate for parishes to draw up their own local plan. Tackley Parish Council had made a presentation but the process had taken two years and involved considerable cost of surveys and reports. Wootton is of much smaller size and has mainly large landowners on its borders. However, it was felt that without a plan there is much less control and that it would be good to understand what it entails. Cllr Cottrell-Dormer mentioned that Stonesfield have completed a local plan. **Cllr Tuely** to speak to Combe and Stonesfield, being of a similar size to Wootton, to find out what is entailed and discuss the matter at a future meeting.
6. **County Council and District Council Matters;** Good news that the Council Tax has been frozen.
7. **Planning**
- 27 Castle Road, Wootton – erection of new detached garage with storage area above – **Granted**
 - Killingworth Castle Inn – alterations to existing stable bedrooms and formation of 4 new bedrooms and disabled WC – **Granted**
 - Slape Hill Quarry, A44, Glympton – extend time period for cessation of use of land for mixed waste recycling – No objection.
8. **Financial Matters and Bills to pay:**
- **Parish Council bank balances**
Current (No 1 a/c): £3,159.52
Parish Council Project Fund (No 2 a/c): £947.33
Business Reserve a/c: £0.07
 - **Parish Clerk work:** Jan/Feb 2013 (£87.28) – Cheque No 000309
 - **HMRC for Clerk's tax:** Nov/Dec 2013 (£21.80) – Cheque No 0003010
 - **OALC Membership annual subscription:** £133.07 – Cheque No. 000311
 - **ORCC Membership annual subscription:** £50.00 – Cheque No. 000312
 - **Dog Fouling Stickers:** £19.81 – Cheque No 000313
9. **Budget Forecast 2014/2015;** Figures for the budget forecast have been drawn up by Cllr Tuely.
10. **Dog Fouling Stickers:** Cllr Tuely thanked **Cllr D Parsons** for undertaking to

place these around the village.

11. Relocation of National Westminster Bank: to Kidlington It was agreed to stay with Nat West , thought less convenient.

12. Clerks Training Course: Attended by Jane Carlin, who found it helpful and Instructive.

13 Any Other Business

- **Matters of Public Interest:** to re-instate the practice of having this as a final item on the Agenda to give an opportunity for members of the public to bring up anything of concern,
- **Planning:** Ann Day concerned re extension at 70 Castle Road – there is a clear window on ground floor which directly overlooks the play area. **Cllr A Warner** to follow up.
- **Parking on Grass Verges:** Castle Road. Joan Thomas reported this was becoming a continual problem, especially with grass cutting. A item to be sent to Outreach requesting residents to use their driveways where possible or otherwise the public road. If no response, County Council to put up No Parking signs. - **Clerk**
- **Footpath Warden:** a request was made for a map showing the footpaths around Wootton as dog walkers are walking across the cropped fields.
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- **Extraordinary Meeting:** Cllr Tuely requested that there should be a meeting on Monday 28th April to discuss financial matters prior to the Annual Meeting

The meeting ended at 8.30 pm

Dates of Next Meetings:

Monday 28th April 2014 – Extraordinary Meeting 7.30pm

Monday 12th May 2014 – Annual Meeting at 7.00pm

Followed by Parish Council Meeting at 7.30 pm

Monday 14 July 2014 at 7.30 pm

Monday 8 September 2014 at 7.30 pm

Monday 10 November 2014 at 7.30 pm

Jane Carlin (Clerk, Wootton Parish Council)

M.C. Tuely

28 April 2014