

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 15 MAY 2023**

Councillors Present: Cllrs J Harwood, F Bates, M Brown, F Mackinlay, A Molyneux, J Salter
Members of Public: D-Cllr Tim Sumner

01/24 Apologies and Declarations

Apologies: Cllr M Eccles-Williams, Mrs Cris Hoad
Declarations of Interest: none

02/24 Election of Chair

Cllr Harwood was nominated by Cllr Molyneux, seconded by Cllr Bates. There being no further nominations, Cllr Harwood was duly elected and signed the Declaration of Acceptance of Office.

03/24 Appointment of Vice-Chair

Cllr Molyneux was nominated by Cllr Bates, seconded by Cllr Brown. There being no further nominations, Cllr Molyneux was duly elected and signed the Declaration of Acceptance of Office

04/24 Appointments to Committees and external bodies

The following appointments were approved
Finance Committee: Cllrs Harwood, Molyneux, Salter
Planning Committee: Cllrs Bates, Brown, Mackinlay
Village Transport Network: Cllr Bates

05/24 Open forum

No requests to speak were received

06/24 Minutes of previous meeting

The draft minutes of the meeting on 3 April were received, approved, and signed by the Chair as a correct record.
Matters arising: Cllr Salter asked about the proposal to plant trees to commemorate the King's Coronation. The Chair brought forward the discussion on agenda item 10, which is recorded later in these minutes.

07/24 Planning

Current position on the three outstanding applications (no developments since last meeting) was noted.

08/24 Finance

Payments; The April-May payments schedule was approved and certified by the Chair and Vice-Chair
On the recommendation of the Finance Committee, it was resolved to approve the following documents: the Asset Register, Insurance policies, and the Assessment of Risks.
Grass Cutting contract The current state of grass cutting and the contract was discussed. Cllr Bates will investigate the status of the work recently carried out. It was agreed to undertake a review of the areas to be cut together with the standards to be specified and frequencies of cut.

09/24 Standing Orders

It was resolved to confirm the Standing Orders without amendment for the following year

10/24 Financial Regulations

It was resolved to confirm the Financial Regulations without amendment for the following year

11/24 Coronation Trees

Cllr Brown reported on his survey of residents' views on the possibility of planting more trees in Castle Road as a commemoration of the King's Coronation. He had found there was broad support for the proposal. Following discussion, it was agreed that he and Cllr Bates with specialist advice would work up a more detailed plan of what species of trees could be planted and their specific locations. Both the county council and local residents would be consulted on this plan with the aim of planting the trees in the autumn planting season. Cllrs Bates and Brown would report back with more details and approximate costings.

12/24 Appointment of new Parish Clerk

The Council resolved to appoint Ms Cathy Fleet as Parish Clerk and Responsible Finance Officer with effect from 22 June 2023 and authorised her to fulfil all the duties of the office in accordance with the Standing Orders and Financial Regulations of the Authority.

13/24 Next meetings;

The Council will meet next on 12 June at 7.30 in the Village Hall, followed by meetings on 10/7, 11/09, 09/10, 13/11 and 11/12.

The meeting closed at 8.44 pm