

WOOTTON PARISH COUNCIL
Meeting on Monday 10th November 2014 at 7.30pm
Village Hall

MINUTES

Present

Cllr. M Tuely (Chairman)
Cllr A Warner
Cllr D Baldwin
Cllr L Seymour
Cllr D Parsons
Cllr T Lang
Cllr P Loftus
J Carlin (Clerk)
10 Members of the public

Before the commencement of the meeting the Chairman congratulated Cllr Trudie Lang on her recent appointment to Professorship of Global Health at Oxford. The meeting commenced at 7.30 pm.

1. **Apologies:** District Cllr C Cottrell-Dormer , County Cllr I Hudspeth
2. **Approval of Minutes of the Parish Council Meeting of Monday 8th September 2014**
The Minutes of 8th September were unanimously approved and signed as a correct record of the meeting
3. **Matters arising from the Minutes which are not covered elsewhere:**
 - **Dean Pit Closure:** Cllr Tuely attended the meeting at Chadlington Parish Council on 8th October which had been well attended. He read out a copy of his letter in support of provision of a replacement waste recycling centre sent to WODC.
 - **Flower Boxes at Milford Place:** Cllr Tuely expressed his thanks to Mr Day for making strong replacements and these are now in place and have been planted by Mrs Joan Thomas
 - **Defibrillator:** Cllr Tuely attended the second public training session and reported it as being excellent.. A further public session will be held next year if there is enough demand. Thanks were expressed to Charlotte Gibbs for sponsoring the first session.
 - **Village Walkabout:** Cllr Warner reported that the County Council is in process of arranging for new invitations to be sent out in the New Year.
 - **Visit to School:** to discuss use of Sports Field **Cllrs Tuely and Lang**
4. **County Council and District Council Matters;** Meeting between Town and Parish Councils and District Council on 3rd December. 7.00pm Committee Rooms, Council Offices, Woodgreen. There will be an update on Local Plan progress and the Council's 5 year housing and supply and Broadband. There will also be an opportunity to question members of the District Council's Cabinet. **Cllrs Tuely, and Warner** to attend
5. **Planning**
 - The Old Bake House, Chapel Hill Wootton, Erection of single storey rear extension 14/1275/P/FP- Granted
 - Upper Barn, Upper Dornford Farm, Wootton: Conversion of existing barn to dwelling and change of use of land from agricultural to residential. Vanbrugh Unit Trust. 14/1279/P/FP - **Granted**

M. E. Nash
19 Jan 2014

- Hordley House, Wootton – conversion of 1st floor of barn to ancillary self contained accommodation – Granted, subject to conditions.
- Lower Dornford Farm, Wootton: Internal alterations to form level access shower. Mr Michael Parsons. 14/1360/P/LB - Granted
- Killingworth Castle Inn, Glympton Road, Wootton: Erection of single storey side extension. Mr James Alexander 14/1384/P/FP – No objections
- Idlecombe Burditch Bank, Wootton: Erection of two storey extension. Mrs. Neghat lakadwalla 14/01434/HHD – **Objections. Letter sent on behalf of WPC. Clerk**
- Wootton Down Farm House, Wootton Conversion of barns and outbuildings to form additional accommodation. Erection of stables and remodelling of landscape. Granted, subject to conditions

6. Financial Matters and Bills to pay:

Parish Council bank balances

Current (No 1 a/c): £5,206.75

Parish Council Project Fund (No 2 a/c): £947.33

Business Reserve a/c: £0.07

- **Parish Clerk work:** Sept/Oct 2014 – £72.70 Cheque No 000337
- **HMRC for Clerk's tax:** Sept/Oct 2014 –£ 18.20 Cheque No 000338
- **OPFA Membership renewal:** £40.00 Cheque No 000339

VAT Repayment: £260.73

7. Precept Applications: Most of the completed forms had been received and Cllr Tuely explained that these would be considered at the next meeting of the Parish Council. He invited representatives of the various organisations to give a short summary.

- **Playing Field Management:** Mrs Ann Day explained that the precept was used to keep the playing field, playcorner and hedging in good and safe order. The Field is used by the village all year long and in addition by the School. It's only source of income is self raised. Mowing of the excellent sports field is voluntary. No specific sum requested but see below under Sports Club – shared accounts.
- **Wootton Primary School:** Mr Doug Lang, a governor requested help with costs of replacement of a daylight projector and audio system. Requesting £750
- **Wootton Sports Club:** in need of 2 freestanding goal posts. At a cost of £2,300 the precept could only provide a part contribution and it was suggested they also look for grant funding. Requesting £1,000. (Playing Field and Sports Club share accounts where necessary)
- **Defibrillator:** Cost of a training session is £250 (see previous under 3.)
- **Wootton Toddler Group:** in need of a replacement outdoor shed to store toys and equipment. Estimated total cost of replacement £1,000. Applying for £500.
- **Wootton Community Stores:** Cost of a locked postal box by Royal Mail is £787.00. The facility is of great benefit to the Villagers of all ages and is well used but is an extra cost to the running of the Shop.
- **Wootton Conservation Trust:** Need help towards the clearance of the River Glyme channel to reduce flooding and enable local people to enjoy the circular walk to Hordley in winter time. Estimated cost £2770. Requesting £500.
- **Outreach:** Free parish magazine printed and delivered by volunteers. Revenue is from advertising and regular quizzes at the Killingworth Castle. Applying for £300.
- **PCC:** Precept used for maintenance of the Church clock and upkeep of the churchyard. These are both public facilities enjoyed by the whole village WODC mows the churchyard at an annual charge of £1,200 and volunteers carry out necessary upkeep tidying. Requesting £750.

- **Village Hall:** A letter of thanks received from Mrs Joy Pomfret, Treasurer of the Hall Committee, for past precept grants. They are not asking for help this year as their fund raising activities have provided a sufficient balance.

- 8. Memorial in Churchyard:** The bottom steps are in need of repair. Cllr Tuely has asked Joslin's for a quote and will then apply for a grant. **Cllr Tuely**
- 9. Consultation on Mobile Library Service:** County Council is conducting a consultation exercise on the mobile library service (end date Weds 31 Dec) with a view to more efficient usage. This service comes to Wootton once a month. Article to be sent to Outreach to enable users of this service to express their views. **Clerk**
- 10. Support for setting up a Youth Club:** offer of help from a youth charity to give support and guidance in setting up a youth club. Unfortunately, it was felt that Wootton is currently not in a position to start such a project. There is a need for willing volunteer leaders and a suitable venue.
- 11. Customer and Community Advisor in case of winter powercuts:** An offer from Southern Electric Power Distribution to set up a communication point with updated information in case of any power black outs. This saves residents having to call the emergency service centres. It was decided that the best location would be outside the Village Hall. They would also like to have a list of any customers that may need special attention in the event of a power loss. An item to be put in Outreach for residents to apply to be included on the Priority Service Register. **Clerk**
- 12. Fish and Chip Van:** Rainbow Fish and Chip shop at Kidlington had made enquiries as to public opinion on a once weekly mobile van. General consensus was enthusiastic but no follow up has been received (tel. 07599 416571). **Cllr Parsons** to chase.
- 13. Wootton Relief in Need Charity:** Parish Council asked to agree renomination of Mrs Ann Day and Mrs Joy Pomfret to continue for a further four year term. Cllr Tuely expressed his thanks and unanimous agreement.
- 14. Community Emergency Planning Survey:** Names needed to be put on OCC form to be contacted in case of incident/emergency. **Cllrs Seymour, Warner, Lang and Tuely**
- 15. Complaint re footpath in Church Street opposite End Cottage:** A letter from Mrs Margery Higginson reporting an incident on the narrow pavement. This is a difficult area and it was felt that if the pavement was removed the traffic would cut the corner and provide more danger. It was pointed out that the footpath opposite was far safer for pedestrians. Sympathies were expressed for Mrs Higginson and her letter had been sent to the Highways Dept.

16. Any Other Business:

- Mr John Roberts attended the meeting as he was very concerned that a letter might have been signed using his name re enquiries from the Dept of Environment involving a tree swamping a street light in Castle Road. The enquiry had been advised to contact Cottesway at Witney but there was no record of any such letter.

Dates of Next Meeting: **Monday 19th January 2015 at 7.30 pm (NB change of date)**
 Monday 9th March 2015 at 7.30 pm
 Monday 11th May 2015 at 7.30 pm
 Monday 13th July 2015 at 7.30 pm
 Monday 14th September 2015 at 7.30 pm
 Monday 9th November 2015 at 7.30 pm

Jane Carlin (Clerk)

