

WOOTTON PARISH COUNCIL

Meeting held on Monday 15 July 2013, 7:30pm in the Village Hall

MINUTES

Present

Cllr Miles Tuely (Chairman)
Cllr Andy Warner
Cllr Dave Baldwin
Cllr Trudie Lang
Cllr Dave Parsons
Anni Morgan (Clerk)

Co Cllr Ian Hudspeth
2 members of the public

1. Apologies:

Cllr Tuely welcomed all and opened the meeting at 7.36pm. Apologies had been received from Cllr Loftus and Cllr Seymour. JC (Clerk) was on holiday, therefore AM (previous Clerk) stood in to take the Minutes. The Chairman thanked her very much on behalf of the Council for doing this.

2. Approval of Minutes of the Extraordinary Parish Council Meeting of Monday 3rd June 2013:

There were no objections or amendments to the minutes of 3 June 2013, which were unanimously approved and signed as a correct record of the meeting.

3. Matters arising from the Minutes which are not covered elsewhere:

- **Parish Path Warden:** No volunteers.
- **Footbridge at Hordley over River Glyme:** Cllr Tuely had sent memo to Parish Path Warden, no reply. Now raised with WODC.
- **Play area on land at the back of Marriott Close:** Cllr Tuely has written to the Clutterbuck's Agent. This is on-going.
- **Street lights:** only one local resident had been disturbed.

4. Draft Application form for precept support:

Cllr Tuely thanked Cllrs Seymour and Lang for their work in editing and simplifying the form for WPC's needs, complete with guidelines. Definitely a step forward. Cllr Tuely recommended WPC adopt the form and use for all future precept requests (AP prop/DP 2nd).



5. Planning Granted:

- **Additional bridleway cutting a corner from Dornford Lane to Tittenford Bridge** – width modified from 10m to between 5 and 15 metres.
- **Starveall Farm Woodleys, Woodstock** (erection of replacement dwelling, new garage with store over and ancillary dwelling) amendment.
- **70 Castle Road, Wootton** – erection of single storey and first floor rear extension. New pitched roof over existing front porch.

6. Parish Report July 2013 from Cllr Ian Hudspeth:

Cllr Tuely welcomed Ian to a very warm meeting, of where he reported back on the recent Spending Review and Home to School Transport. The budget process has started with a further 10% cut in funding for 2015/16. The exact details should become apparent in the Autumn. This will mean further pressures on the Council on top of the £127 million already saved along with the proposed savings of £74 million in the coming 4 years.

The very controversial Home to School Transport will be up for consultation in October. It is important to note that not all transport is being cut. It is thought that Wootton school children will not be affected as Marlborough School is the nearest school within the catchment area to Wootton. Cllr Tuely had sent details to Valerie Lucas, head of the Village School to see if she has any comments or feedback to be considered – no answer as yet.

7. Meetings/Training/Workshops

OALC AGM, 1st July: Not attended by WPC.

West Oxon Citizens Advice Bureau, 10th July: Not attended by Cllr Baldwin.

8. Financial Matters and Bills to pay

Annual Return: Grateful thanks are due to Rick Adams and Phil Parker for approving them in advance. Cllr Tuely was pleased to report the Annual Report was submitted on time.

Parish council bank balances:

Current No 1 a/c	£1,620.30
No 2 a/c	£5,670.53
Business Reserve a/c	£0.07

Grass cutting grant: £1061.44 received from Oxford County Council, 7/6/13.

PRECEPT - May instalment, £750:

- a. Outreach (Wootton Village Newsletter) - Chq No. 000281, 28/5/13
 - b. PCC - Chq No 000279, 28/5/13
 - c. Playing Field Management Committee - Chq No 000284, 28/5/13
 - d. Wootton Village Stores - Chq No 000280, 28/5/13
 - e. Wootton Village Hall - Chq No 000283, 28/5/13
 - f. Wootton Primary School - Chq No 000282, 28/5/13
 - g. Wootton Conservation Trust - (Chq No 000286 - Cancelled). Payment has been postponed so that it could be made direct to the builder who is doing the privy roof in order to recover VAT.
- **Family Sports Day 13th July for children of Wootton:** donation of £50 reimbursed to Cllr Lang – Chq No 000291, 15/7/13.

The Family Sports Day was a fantastic success, with over 100 people enjoying the sun and fun. Cllr Tuely expressed thanks to all of those who helped out, especially Kip Day, Helen and Eric Buswell, and Cllrs Lang and Warner for organising the event. A profit of £235.00 was made, which will go towards new football nets and tennis posts for use in the village. Cllr Lang has arranged for an article and photos to go into Outreach. This event will be annual, to be enjoyed by the villagers and friends.

- **NFU Mutual Insurance:** renewal for motor tractor, £180.59 - Chq No 000285, 10/6/13.
- **AON Local Council Insurance Policy:** £781.47 - Chq No 000276, 13/5/13.
- **Parish Clerk work (JC):** May/June, £57.60 – Chq No 000288, 15/7/13.
- **HMRC for Clerk's tax (JC):** May/June, £14.40 – Chq No 000289, 15/7/13
- **HMRC for Clerk's tax (AM):** May/June/July, £23.40 – Chq No 000292, 15/7/13
- **Parish Clerk work (£93.60) AM May/June/July + HMRC RTI Telephone expenses in May (£12.70):** £106.30 – Chq No 000293, 15/7/13.
- **Cash Flow/£1,000:** PC Current a/c to reimburse PC No 2 a/c asap – this was borrowed last year. Unfortunately, current a/c too low at present to organise reimbursement. 2nd precept transfer not due until October.
- **Natwest Bank Forms:** Anni Morgan has been removed as signatory and Jane Carlin added.

9. Any Other Business

Wootton Bible: A huge bible belonging to a Thomas Radband of Wootton has been found at a primary school in Lechlade and is being used as a research project for the school. Mr Edward Granville, a parent, e-mailed requesting if anyone could shed any more information. Rev Stephen Jones has kindly provided help and advised on how to find out more.

Increase in number of planes from London Oxford Airport: Jack Gibbs reports an increase in commercial flights to and from Kidlington Airport coming over the village – likely to increase in the future. Dave Baldwin also noticed an increase – to discuss a request for noise and pollution monitoring and involvement in future planning. Useful site:
<http://www.oxfordairport.co.uk/pilots.guide/noise.htm>

Cllr Tuely's efforts in phoning and emailing various individuals at the Airport, resulted in news that two routes to Dublin and Edinburgh will be cancelled in August. Cllr Tuely is awaiting a reply to his queries. Cllr Warner mentioned there had been discussion of lengthening the runway, by re-directing it in the direction of Shipton Road, Woodstock. It does appear however, that Wootton is on the flight path for planes flying to and from Birmingham.

Trees: Cllr Baldwin concerned that the horse chestnut trees in Castle Road are dying, has been looking into who owns them and if they will be replaced. It appears the Council are responsible for them, and that it would be a good idea to factor in a replacement cost in the 2014/15 precept.

Cllr Baldwin also circulated a map of the village showing 4 areas where dangerous trees are located, requiring urgent consideration. The tree officer is aware but had been unable to identify the owners. Discussion went ahead as to who owns which trees, with a number of owners identified, it was agreed that Cllr Baldwin and Cllr Tuely would speak to a couple of the tree owners. Cllr Tuely thanked Cllr Baldwin for his expertise and efforts in these investigations.

It was noted how well the Naqvi's looked after their trees and it was hoped that the fine tree screen bordering the playing fields would not become too thinned.

Temporary Traffic Regulation order:

Chipping Norton from 5.8.14 for 3 weeks;

Kiddington/Enstone A44 – night time resurfacing for 3 nights, from 8pm-6am.

Oxfordshire County Council: Community Emergency Planning Survey

2013/14: Cllr Tuely could not find a reason why we would need an Emergency Plan, and assistance in developing one was not needed. However, Cllr Tuely did put his and Cllr Warner's telephone numbers forward to be used in an emergency. Cllr Warner was in agreement with this.

Encampment near the main road: Concern was raised over the hygiene issue for a man using the pull in/parking space as a home for his camper van and caravan extension. Buses and other vehicles use the space for refreshment stops, as it is equipped with a bin, however there is not a toilet facility in that area. Cllr Tuely to write to the County Council. (He has since spoken to the occupants who are apparently waiting to be rehoused at their home in Bletchingdon that was burnt down.)

Grass and weeds along gutters: Alan Todd kindly used to control the grass and weeds by spraying regularly. Now Alan is no longer in the village, it is noticeable how scruffy it is looking. Cllr Baldwin qualified in pesticide use, has generously offered to tackle the problem for the village. Cllr Tuely expressed his thanks.

Dates of Next Meetings:

Monday 16th September 2013 at 7.30pm

Monday 18th November 2013 at 7.30pm

Monday 13 January 2014 at 7.30 pm

Monday 10 March 2014 at 7.30 pm

Monday 12 May 2014 at 7.30 pm

Monday 14 July 2014 at 7.30 pm

Monday 8 September 2014 at 7.30 pm

Monday 10 November 2014 at 7.30 pm

Anni Morgan (Ex-Clerk, Wootton Parish Council)

M. Tuely
16/9/13