

## WOOTTON PARISH COUNCIL

Annual Meeting of the Parish Council at 7.30 pm on Monday 14th May 2018  
Village Hall – All Welcome

### AGENDA

1. **Apologies:** Cllr.Loftus
2. **Disclosure of Interests and Election of Chairman and Vice Chairman.** Declaration of Acceptance by Chairman to be signed at a later date (24<sup>th</sup> May). Adoption of Standing Orders
3. **Welcome to new Clerk:** Bobby Damerell will take over the role of Clerk (bobsdamerell@hotmail.com) . Bank Signatories forms given to remove the existing clerk and add the new clerk.
4. **Approval of Minutes of the Extraordinary Parish Council Meeting of 16th April 2018**
5. **Matters Arising from the Minutes not covered elsewhere**
  - **New noticeboard and Upkeep of Village seats**
  - **Bicycle Rack at Wootton Turn**
  - **Village Clean Up** – to set a date
6. **County Council and District Council matters :** Good news that an additional pothole fixing scheme is in operation – there are now two machines working full time in the county.
7. **Planning**
  - **Meadowland, Horseshoe Lane, Wootton** – Mr Andrew Frith (18/00523/HHD)  
Alterations to door and window openings on rear elevation and patio level - **Approve**
8. **Financial Matters and Bills to pay**

Parish Council bank balances:  
Current (No 1 a/c): £ 9,200.09  
Parish Council Project Fund (No 2 a/c): £ 7,864.26  
Business Reserve a/c: £ 00.30  
Parish Clerk Work: Mar/April £72.70 £ Cheque No.000488

  - HMRC for Clerk's tax: £18.00 Cheque No. Cheque No 000489
  - **Precept Payment – 1<sup>st</sup> Instalment** Payment of £4,100.00 has been received from West Oxon District Council.  
Village Precept Grants - 1<sup>st</sup> instalment paid (See Annual Parish Meeting) Cheque Nos. 000481 – 000486)
  - Hire of Village Hall – 6 full meetings @ £12 each and 1 extraordinary meeting £78 Cheque No. 000487
  - BHIB Local Council Insurance renewal £715.72 cheque No. 000490
9. **Our Bus Bartons:** thanks have been received for the donation of £250 from Wootton Parish Council.
9. **Annual Audit 2016/17.** Gratefully thanks to be given to Phil Parker (internal auditor) for examining and signing the Audit Forms. The Accounts will be available for public scrutiny from 4<sup>th</sup> June 2017 to 13th July 2018. The completed Annual Governance and Accountability Return 2017/2018 and bank reconciliation will be published on the Wootton web – [www.woottonweb.org](http://www.woottonweb.org)
10. **Fibre Optic Broadband:** village meeting was held by Mr Blake van Eden from Gigaclear in the Village Hall on Monday 23<sup>rd</sup> April. Dissatisfaction was expressed at some of the work and clearing up.
11. **Battle's Over special celebrations on November 11<sup>th</sup>** – Remembrance Day begins with a church service at 10.15 to coincide with the Minute's Silence at 11.00. On a national level, it is hoped that the Last Post will be sounded at 6.55 pm and beacon lit on the Memorial Field at 7.00 pm, with the church bells being rung at 7.05pm – Anne Leggett has asked that the Parish Council liaise with Ann Day (Playing Field) and Stephen

Jones - also . are there any other events being considered, possibly a tea or refreshments at some time during the day.

**12. Bus stop at Wootton Turn:** OCC have been requested by Cllr Hudspeth to arrange a meeting with the police and Wootton Parish Council at Wootton Turn to access the feasibility of a proper bus stop. The meeting date is Tuesday 22<sup>nd</sup> May at 1.30 – 2.00pm

**13. Any Other Business**

Amy  
Kuen .

Jane Carlin (Clerk)