

Wootton Parish Council

Parish Clerk, Email: clerkwpc0@gmail.com

You are hereby summoned to attend the next meeting of Wootton Parish Council to be held on **Monday 3 April 2023** in the Village Hall at 7.30pm to transact the business listed below..

Members of the public are invited to attend.

1 Apologies for absence and to receive Declarations of Pecuniary, Personal or Prejudicial Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 and the Local Government Act 1972.

2 Minutes

- 2.1 To approve draft minutes of the meeting on 13 March 2023 (Attached)
- 2.2 Matters for information only arising from these minutes – (i) Footpath on B4027 by Killingworth Castle (ii) school transport Oral reports

3 Open Forum

- 3.1 County & District Councillors' Reports
- 3.2 Adjournment for public participation - Members of the public wishing to speak will each be given the opportunity to address the council for 3 minutes.

4 Planning

- 4.1 Botley West Solar Farm Consultation – update
- 4.2 21/04046/HHD & 04047/LBC – Manor Farm Chapel Hill appeal
- 4.3 Horseshoes Planning Application – update.
- 4.4 #New# Holly Bank Planning application; 23/00268/HHD & 23/00269/LBC

5 Wootton Relief in Need Charity – appointment of trustees. To receive a report from the special committee recommending nominations to be made by the Council.

6 Finance

- 6.1 To approve the payments for February/March (Schedule to follow)
- 6.2 To consider any applications for funding for Coronation celebrations
- 6.3 It is recommended that Mr Philip Parker be appointed Auditor of the 2022-23 accounts.

7 Parish Clerk & RFO - (i) Resignation of Clerk (ii) Appointment of Mrs C Hoad

8 Date of next meeting – Future meetings.

The Annual Meeting of the Parish Council will be on Monday 15 May. The Annual Parish Meeting will be held at 7.00pm followed on its conclusion by the Annual Meeting of the Council. A schedule of future meetings for 2023-24 will follow.

John Harwood
Chair of the Council

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 3 APRIL 2023**

Present: Councillors J Harwood, A Molyneux, F Bates, M Brown, M Eccles-Williams,
F Mackinlay, J Salter.

8 members of the public.

- 103/23 Apologies for absence and Declarations of Personal, Pecuniary or Prejudicial Interest
103.1 None
103.2 No declarations of personal interest.

Chair draw the Councillors attention to notes on some items on the agenda.

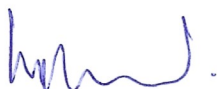
- 104/23 Minutes
104.1 The minutes of the meeting on 13 March were received and approved, and signed by the Chair as a correct record
104.2 Footpath at Killingworth Castle on B4027 – OCC still identifying highway boundary. County Councillor has been asked to expedite.
School transport – School and ODSST explained likely closure of school at end of summer term and will be moved to Tackley or other schools of their choice. Funding agreed for first 2 years for transport but thereafter subject to review. This may need to be revisited at that time.

- 105/23 Open Forum
105.1 District & County Cllr reports: Cllr Graham's written report was received and attached. Number S7 bus no longer travels to Wootton turn. Bus stand is no longer used. Hence, buses are turning in middle of Woodstock. County Council being lobbied to intervene and put prohibition order for turning in centre of Woodstock.
105.2 Coronation Celebrations. Will be discussed on item 6.2. Are mugs being given to the children. We are not aware of any.

- 106/23 Planning
106.1 Botley West Solar Development; Robert Courts MP took part in a debate in House of Commons opposing the solar farm. No further update.
106.2 22/00040&41/APPEAL Manor Farm appeal – no decision
106.3 22/03280/HHD & 22/03504/LBC Horseshoes House planning application – comments submitted.
106.4 22/00277/S73 Beech Cottage – comments submitted.
106.5 22/00268/HHD Hollybank – awaiting decision. Website states documents no longer available. Application may have been withdrawn. Plans are being reviewed.

- 107/23 Trustee appointments to Wootton Relief in Need charity
107.1 Special Committee (Cllrs Molyneux (chair), Bates and Salter) had discussed the 3 applications received. Their recommendation was to appoint: – David Harries - retired police officer, and Mrs Kati Rankov, health visitor. The third applicant will be communicated with and asked if wishes to be considered September when next 2 vacancies will arise. The committee's recommendation was put to the Council and was agreed. It was resolved to appoint David Harries and Kati Rankov. The Trustees of WRIN will be advised of our appointment.

Signed



Date 15 May 2023

108/23

Finance

108.1 The revised payment list had been circulated. All Councillors agreed payments and list was signed by 2 councillors. The bank balance at end March was £3413.52.

108.2 Coronation celebrations: Proposal attached. Friday 5th May screening of King's Speech – donation bar and buffet. Asking for film and hall hire to be funded. 6th May – live screening of coronation with cakes and cocktails – Asking for cocktails and hall hire to be funded. Total £265 The funding was agreed by the full Council.

It was asked if mugs would be considered for the children by the Committee. Andy Warner will investigate and cost them. As there will not be another meeting before the Coronation approval of any additional funding will be delegated to Finance Committee.

Cllr Eccles-Williams suggested celebrating the Coronation by planting a tree. Red Chestnut trees were planted for the last coronation, and some have died so these could be replaced instead of a new tree. Tree planting will be investigated. OCC have planted the Parish's Jubilee tree on the verge on the lane between the village and the Wootton turn.

108.3 It was proposed that Phil Parker be appointed as Internal Auditor of the 2022-23 accounts. Agreed by Council.

109/23

Appointment of new Clerk

109.1 Council resolved to appoint Cris Hoad as Clerk and Responsible Financial Officer with effect from 3 April 2023 and authorised her to fulfil all the duties of the office in accordance with the standing orders and financial regulations of the authority.

110/23

Dates for future meetings.

The next meeting will be the Annual Parish Council meeting which will be preceded by Annual Parish Meeting starting at 7pm in Wootton Village Hall on 15 May 2023.

Schedule of 2023/24 meetings : 12/06, 10/07, August no meeting, 11/09, 09/10, 13/11, 11/12, 08/01/24, 12/02, 11/03, 08/04 and 13/05 (which may be subject to change due to elections.)

Signed



Date 15 May 2023

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Payment List for meetings 2023/24

Date	Name	Receipt	Payment
03.04.23	OALC Membership		156
03.04.23	E Slip monthly charge		21.95
03.04.23	Wootton Village Hall		18
03.04.23	Daily infor (Reimbursement to F Bates)		65.52
03.04.23	C Cheeks final payment		30.98
03.04.23	PAYE		95

0.00 387.45

Bank Balance end of year 2022/23		3,413.52
Receipts to date		0.00
Payments to be made to date		387.45
		<u>3,026.07</u>

Approved by me *[Signature]* 3 April 2023.

[Signature] 3/4/23

From: Cllr Andy Graham

Sent: 03 April 2023 08:42

Subject: County Cllr Andy Graham March-April Report

Woodstock: Bus Turning S7 Market Square

Issues related to the S7 opting to use High St/Market Square and Market Square as a diversion/turning point from its original route has roused issues of pedestrian safety and congestion/obstruction issues. I have met with residents/business and have recommended offices contact stagecoach to revert back to the original route. Site visit has been arranged and the cabinet highways member at OCC has been contacted to consider imposing restrictions.

A new chief executive Martin Reeves has been appointed at OCC and he will be visiting Woodstock in April so he can visit the area and the museum/library and I see the issues needing resolution.

Wootton by Woodstock Issues related to the closure of the primary school and transport issues for children now being schooled in Tackley are being progressed.

Tackley Catchment area study has begun to investigate land drainage issues related to flooding. This will advance potential flooding mitigation measures.

Railway crossing meetings with network Rail are continuing although a breakthrough is still awaited that will meet the needs of the equestrian and pedestrian safety needs that have to be addressed.

30 mph to 20 mph scheme is scheduled to being put to the cabinet highways member in the Autumn and then will be scheduled for works

Stonesfield Pedestrian highways safety measures have been drawn up by SAFER group in the village and will be considered once finalised and agreed by the parish council.

Oxfordshire wide

Home to Schools Transport Policy Review The policy review has made 10 recommendations at its meeting last week (March 30th) including split site schools now being considered as a whole for assessment for free school transport, reassessment or routes will be undertaken more regularly and residents to contact local councillors to alert route reassessments, more accessible appeals process, spare seats will continue and OCC officers to support parents and schools where lack of capacity is an issue.

Whilst the home to schools transport review does not respond to every aspect of the policy it is a step forward to addressing some of the concerns in the context of £25 million pound scheme where 9,000 children across the county receive free transport and over 1000 use the spare seat scheme where extra capacity exists.

Suite of cost of living measures agreed for 23/24: A range of measures, totalling £9.5m, to support residents with the cost of living was agreed by cabinet for 2023/2024. The measures are funded mostly through national grants, but with £2.3m contribution from OCC. National government funding does not cover the full range of measures that councils are encouraged to take. The

measures include, council tax support, practical support for those leaving hospital, and significant funding for children in receipt of free school meals during schools holidays. A new Local Crisis Fund (administered by district councils) has also been established, which will support people during periods of financial crisis.

Freight strategy engagement: The county council is engaging with parish and town councils as it develops its freight strategy further. Parishes have been invited to input via LetsTalk. This is not a public consultation, but rather an opportunity for key stakeholders to input early, local knowledge on areas that would benefit from area weight restrictions and identify areas challenged by HGVs. The strategy seeks to keep HGV movements off inappropriate roads and keep them on the strategic road network (e.g. M40). Responses should be sent by 10th April

Boundary review: OCC has submitted to the boundary commission its suggestions for new county division boundaries (passed unanimously at Full Council). The Commission's [consultation](#) will close 9 May. The Commission will then develop its recommendations and consult on draft proposals 1 Aug- 9 Oct

Further updates will be available at my attendance at parish council meetings.

County Councillor Andy Graham

Andy.graham@oxfordshire.gov.uk