
Wootton Parish Council


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WPC

16th August 2022

You are hereby summoned to attend the next meeting of Wootton Parish Council to be held on Monday 22nd August 2022 in the Village Hall at 7.30pm. Members of the public are invited to attend.

- 1 Apologies for absence and to receive Declarations of Pecuniary, Personal or Prejudicial Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 2 Minutes
 - 2.1 To accept minutes of last PC meeting – 11th July 2022
 - 2.2 Matters for information only arising from these minutes
- 3 Burditch Hall Lease - Cllr Bates
 - 3.1 Proposed Lease between Parish Council and WCAST – draft to be circulated separately
 - 3.2 To agree by resolution for the lease to be signed by Chair and Vice Chair.
 - 3.3 Exterior colour of Hall
- 4 New Clerk – progress
- 5 Date of next meeting



Cris Hoad
Clerk to the Council

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 22nd AUGUST 2022**

Councillors Present: Cllr J Harwood, Cllr F Bates, Cllr J Salter, Cllr A Molyneux, Cllr Thomas, Cllr Eccles-Williams
Members of Public: 11 residents

- 39/23 Apologies for absence and Declarations of Personal, Pecuniary or Prejudicial Interest
- 39.1 None
 - 39.2 No declarations of Interest
- 40/23 Resignation of Councillor At the request of the Chair, the Clerk reported that Jane Hoare had resigned from the council on 19 August. The vacancy had been notified to the Returning Officer at WODC and a Notice of Vacancy has been received and displayed on the noticeboards and website. If 10 electors for the parish submit a request by 12th September, then an election will be called. If the election is contested the parish will be charged by WODC, but if it is uncontested there will be no charge. If no election is called, or having been called no candidate is nominated, then it will be open to the council to co-opt a new councillor. Anyone who wishes either to stand for election or to be co-opted may contact the Clerk for advice.
- 41/23 Minutes
- 41.1 Minutes of meeting 11th July were accepted and signed as a correct record.
 - 41.2 Paragraph 30/23 The Chair reported that thanks to the intervention of County Cllr Andy Graham, the work on clearing the drains and gutters in Milford lane had been completed.
- 42/23 Burditch Hall Lease
- 42.1 Cllr Bates reported that following the last meeting when the Heads of Terms had been agreed the Lease had been drawn up by the council's solicitor. The lease had been circulated to Councillors and to WCAST to study before the meeting. There was also a covering explanation of some terms from the solicitor, so it was easier to read. A good working relationship had been achieved between the playing field committee, sports club and WCAST and the combined use of the field and hall, as in the past, is now set to continue in the future. Cllr Bates warned that there might be some very minor amendments needed but nothing further to change the principles of the lease. The Motion to approve the proposed lease for Burditch Hall and playing fields to WCAST was proposed by Cllr Harwood and seconded by Cllr Bates. All Councillors agreed.
Thanks were recorded to Cllr Bates and WCAST for their work in bringing this to a conclusion and for taking on the responsibility of managing the hall and the playing field etc.
 - 42.2 It was proposed by the Chair that to avoid further delay the Chair and Vice Chair be authorised to sign the lease and in the light of any proposals by WCAST and with legal advice, empowered to make any minor wording changes. If any significant changes were needed, then the issue must be brought back to the full council. This was agreed by all Councillors.
 - 42.3 Colour of the outside of the hall - the painting of the exterior has been postponed until the planned works inside are completed. The council supported the preparation of the exterior and the painting of the white undercoat on the basis that at that point WCAST would consult the Council about a suggested colour scheme.
- 43/23 New Clerk
- 43.1 Cllr Bates and Clerk had been to meet the applicant who lives in Tackley. She is young and does have an interest in local Government. She has time for studying and would be keen to undertake the ILCA and FILCA

Signed



Date 13 September 2022

qualifications. She has no experience of being a Clerk but is very keen to learn, with a good reason to want to take the position. It is suggested that the Chair and Vice Chair interview her formally with the purpose of offering her the position on a six month trial period if they believe she is suitable. This was agreed and will be undertaken within the next month.

Cllr Eccles Williams asked if there would be an overlap with the new clerk to help her- The Clerk agreed she would be willing to do this. This will be discussed further at a later date.

Cllr Salter asked if there could be an opportunity to meet her. Agreed this would be arranged.

44/23 There is a problem with the date of the next meeting. This was meant to be on 12th September, but Clerk asked if it could be held on 13th instead. If it is held then, if required, co-option of the new councillor can also be discussed. This was agreed.

Next Meeting is 13 September at 7.30pm in the Village Hall.

Meetings for 2022/23 – 10/10, 14/11, 12/12, 09/01/23, 13/02, 13/03, 10/04, 08/05 APM and APCM

Signed



Date 13 September 2022.